Development & Evaluation Committee
October 20, 2005 Minutes

Heather Haas called the meeting to order.

Susan Cody volunteered to serve as Secretary.
We will need to elect a President soon.

Item # 1: Toni Anderson submitted an application for sabbatical (with a recommendation letter from Kim Barber). We need to read this by Thursday, October 27 and send any concerns or questions to Heather. The application will be kept in Carolyn McNearney’s office.

Item # 2: Continuity & representation on DEC. Members of last year’s DEC have prepared a revised description of how the members of DEC should be selected and retained. The committee feels that we need one member from each division and one non-tenured representative. Tenured members would serve for 2 years and the non-tenured member would serve for 1 year. If this revised paragraph is accepted, we will bring this before the next faculty meeting.

Item # 3: SIRs – how/when should they be administered? Many faculty members are unclear as to who and how SIRs should be administered. In the past, practices have varied widely. Several concerns were raised about the administration of the SIRs, including:

- Students should not talk during the SIRs
- When should they be given? Beginning of class? Last third of semester?
- Maybe have a faculty sign-up sheet for administrative assistants
- Should SIR scores be posted on the web?
- Administrative assistants should be given explicit directions (standardized) regarding the administration of the SIRs (perhaps a presentation should be given to staff)

Item # 4: Interim Evaluations

Should interim courses be evaluated? Should they be evaluated using SIRs or some other measure? Should different types of courses (travel vs. classroom) be evaluated differently? Interim courses and their level of rigor may impact NSSE scores.

Item # 5: Evaluation for New Faculty/21 Hour Course Load

We will begin discussions on the possibility of a 21 hour teaching load. It was reported that new faculty (hired in 2006 or later) will be expected to teach 21 hours, not 24 hours. Several questions emerged, including:
Should we be given the option to teach 21 hours? If so, what else will be expected of us? (Publications, for example)

Will the new faculty be expected to publish to compensate for their lighter teaching load?

We need to begin thinking about and discussing this matter.

The meeting was adjourned.